



THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS),

(Affiliated to Madurai Kamaraj University, Reaccredited with "A+" Grade by NAAC and
College with Potential for Excellence by UGC and Mentor Institution under UGC PARAMARSH)

SIVAKASI.

MINUTES OF THE GOVERNING BODY MEETING HELD ON 25.08.2023

The Thirty-third Governing Body Meeting was held on 25.08.2023 at 11.30 a.m
in the Secretary Room.

MEMBERS

- Tmt. Thilagavathy Ravindran, President
- Thiru. A.Tenzing, Vice-President
- Tmt. Aruna Ashok, Secretary
- Thiru. C.Gunasingh, Member
- Thiru. S.Maheswaran, Member
- Thiru. D. Dinesh, Member
- Tmt. Vijayalakshmi Chiranjeeviratnam, Member
- Tmt. Preethi Vasikaran, Member
- Dr. P. Ponmuthuramalingam, JDCE, State Government Nominee
- Dr. K. Sadasivam, University Nominee
- Dr. S. Arivazhagan, Educationist
- Dr. R. Sudha Periathai, Principal
- Dr. R. Vijayapriya, Dean of Academic Affairs
- Dr. D. Rajamani, Controller of Examinations
- Mrs.K. Amutha, Senior Administrative Staff

Special Invitees from Faculty

- Dr. S. Jayanthi, Deputy Dean of Academic Affairs
- Dr. R. Vasanthi, Deputy Controller of Examinations

AGENDA:

- **Presenting the minutes of**
 - ❖ 32nd Governing Body Meeting
 - ❖ Board of Studies Meeting
 - ❖ Academic Council Meeting
 - ❖ Awards Committee Meeting

- **Presenting the following for approval of**
 - ❖ Discussion of Result Analysis for the End Semester Examinations conducted during the Academic year 2022 -2023
 - ❖ Outcome of Seed Money sanctioned in the Academic year 2022-2023
 - ❖ Revision of Honorarium to Junior Assistants of CoE for Examination duties
 - ❖ New Curriculum 2023 as proposed by TANSCHÉ
 - ❖ Institutional Scholarship for Meritorious Students of PG SF Courses
 - ❖ Introduction of new course - B.Sc. Data Science in the Academic year 2024-2025
- **Proposed Budget for 2023-2024**
- **Management Grants – Seed Money - 2023 -2034**
- **Awards and Achievements**
- **Any other**

BUSINESS TRANSACTED

- ❖ The meeting commenced at 11.30 a.m.
- ❖ The Principal greeted and welcomed the eminent members of the Governing Body. The Principal registered that a few members were absent for the meeting due to personal circumstances and conveyed their wishes towards conduct of business in the meeting.
- ❖ It was resolved to confirm the minutes of the previous Governing Body Meeting.
- ❖ Through a Power Point Presentation, the Principal briefed the members about the following:
 - Confirmation of Minutes of the Previous Meeting
 - Report on Action Taken for the suggestions given in the previous meeting
 - Students Strength
 - Research Activities
 - Approval of
 - Discussion of Result Analysis for the End Semester Examinations conducted during the Academic year 2022 -2023
 - Outcome of Seed Money sanctioned in the Academic year 2022-2023
 - Revision of Honorarium to Junior Assistants of CoE for Examination duties

- New Curriculum implemented in the Academic year 2023-2024 as proposed by TANSCHÉ
- Institutional Scholarship for Meritorious Students of PG SF Courses
- Introduction of new course - B.Sc. Data Science in the Academic year 2024-2025

- Board of Studies Meeting
- Academic Council Meeting
- Awards Committee Meeting
- Examination and Evaluation
- Proposed Budget for the Academic year 2023-2024
- Management Grants – Seed Money for Research Projects - 2023 - 2024
- Infrastructure
- Instruments Purchased
- Placement
- Awards and Achievements of Staff and Students

➤ **The following were approved by the Governing Body:**

- ✓ Minutes of the Thirty Second Governing Body Meeting
- ✓ Minutes of the Board of Studies Meeting
- ✓ Minutes of the Eighteenth Academic Council Meeting
- ✓ Minutes of the Thirty Seventh Awards Committee Meeting
- ❖ Result Analysis for the End Semester Examinations conducted during the Academic year 2022 -2023
- ❖ Outcome of Seed Money sanctioned in the Academic year 2022-2023
- ❖ Revision of Honorarium to Junior Assistants of CoE for Examination duties
- ❖ New Curriculum implemented in the Academic year 2023-2024 as proposed by TANSCHÉ
- ❖ Institutional Scholarship for Meritorious Students of PG SF Courses
- ❖ Introduction of new course - B.Sc. Data Science in the Academic year 2024 - 2025

➤ **The following appreciations were made:**

- Mrs. Aruna Ashok appreciated the introduction of New Certificate and Diploma Courses which have been designed to suit the needs of the industry and enhancing more job skills.
- Mrs. Thilagavathy Ravindran complimented the achievements of faculty members and students in NPTEL courses.
- Dr. K. Sadasivam congratulated the faculty members for choosing highly relevant topics for research projects under seed money.
- All the members lauded the achievements of students in various competitions at National and International levels.

Suggestions:

- Thiru. C. Gunasingh suggested to consider the possibilities of introducing shift system for the courses in demand.
- Thiru. C. Gunasingh urged to utilize the prevailing and forthcoming placement opportunities.
- Thiru. C. Gunasingh and Thiru. S. Maheswaran expected that the communicative skills of the students in English must be improved and they suggested the following:
 - ❖ Medium of communication within the campus should be English.
 - ❖ Collaboration with other training institutions to enhance the communicative skills.
 - ❖ Formation of Debate Forum for enhancing the communicative skills in English.
- Thiru. C. Gunasingh motivated to establish Rifle Club in order to improve the concentration of the students.

Dr. R. Vijayapriya, Dean of Academic Affairs, proposed the vote of thanks.

R. Sudha Periathai

PRINCIPAL

Dr. R.SUDHA PERIATHAI

PRINCIPAL

**The Standard Fireworks Rajaratnam
College for Women (Autonomous),
SIVAKASI**

Members Present	Signature
Tmt. Thilagavathy Ravindran President	R. Thilagavathy
Tmt. Aruna Ashok Secretary	A - Aruna
Thiru. C. Gunasingh Member	C. Gunasingh
Thiru. S. Maheswaran Special Invitee	S. Maheswaran
Tmt. Vijayalakshmi Chiranjeeviratnam Special Invitee	Vijayal. C
Tmt. Preethi Vasikaran Special Invitee	Preethi V
Dr.(Thiru) P. Ponmuthuramalingam JDCE, State Government Nominee	P. Ponmuthuramalingam
Dr. K. Sadasivam University Nominee	Dr. K. Sadasivam 25/8/2023
Dr.S.Arivazhagan Educationist	S. Arivazhagan
Dr. R. SudhaPeriathai Principal	R. Sudha Periathai
Dr. R. Vijayapriya Dean of Academic Affairs	R. Vijayapriya 25.08.2023
Dr. D. Rajamani Controller of Examinations	D. Rajamani
Dr. S. Jayanthi Deputy Dean of Academic Affairs	S. Jayanthi
Dr. R. Vasanthi Deputy Controller of Examinations	R. Vasanthi
Special Invitees (Members of College Committee)	
Dr. F. Kingslin Mary Genova Associate Professor of Physics	F. Kingslin Mary Genova
Mrs. E. Ponmalar Associate Professor of Computer Science	E. Ponmalar
Mrs. K. Amutha Office Superintendent	K. Amutha



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MINUTES OF THE GOVERNING BODY MEETING HELD ON 14. 03. 2024

The Thirty-fourth Governing Body Meeting was held on **14.03.2024 at 12 Noon** in the Secretary Room.

MEMBERS

- Tmt. Thilagavathy Ravindran, President
- Thiru. A.Tenzing, Vice-President
- Tmt. Aruna Ashok, Secretary
- Thiru. C.Gunasingh, Member
- Thiru. S.Maheswaran, Member
- Thiru. D. Dinesh, Member
- Tmt. Vijayalakshmi Chiranjeeviratnam, Member
- Tmt. Preethi Vasikaran, Member
- Dr. A. Gunasekaran, JDCE, State Government Nominee
- Dr. K. Sadasivam, University Nominee
- Dr. S. Arivazhagan, Educationist
- Dr. R. Sudha Periathai, Principal
- Dr. R. Vijayapriya, Dean of Academic Affairs
- Dr. D. Rajamani, Controller of Examinations
- Mrs. K. Amutha, Senior Administrative Staff

Special Invitees from Faculty

- Dr. S. Jayanthi, Deputy Dean of Academic Affairs
- Dr. R. Vasanthi, Deputy Controller of Examinations

AGENDA:

- **Presenting the minutes of**
 - ❖ 33rd Governing Body Meeting
 - ❖ Awards Committee Meeting
- **Presenting the following for approval of**
 - ❖ Annual Quality Assurance Report 2022 - 2023
 - ❖ Result Analysis – November 2023
 - ❖ Analysis of Feedback got from Students and Action Taken Report
 - ❖ Autonomy Progress Report 2022 - 2023
- **Examination and Evaluation**
- **Proposed Budget for 2024 - 2025**
- **Outcome of Seed Money 2022 - 2023**
- **Infrastructure**
- **Instruments Purchased**
- **Placement**
- **Awards and Achievements**
- **Any other**

Minutes of the Governing Body Meeting held on 14.03.2024

- ❖ The meeting commenced at 12.00 noon.
- ❖ The Principal greeted and welcomed the eminent members of the Governing Body. The Principal registered that a few members were absent for the meeting due to personal circumstances and conveyed their wishes for the successful conduct of the meeting.
- ❖ It was resolved to confirm the minutes of the previous Governing Body Meeting.
- ❖ Action Taken regarding the matters suggested in the previous Governing Body meeting were discussed.

- Possibilities of introducing shift system – will be considered after scrutinizing the feedback from the Stakeholders in future.
 - utilizing the prevailing and forthcoming placement opportunities – Pre-placement training programmes were conducted at regular intervals and On-campus drives are planned to be conducted.
 - Enhancement of communicative skills of the students in English – Debate Forum and Readers Club are established and trainings are given to improve the language skills of the students.
 - Establishment of Riffle club – will be considered in future based on the availability of Trainer and interest of students.
- ❖ Mrs. Aruna Ashok suggested to take necessary steps to increase the student's strength.
- ❖ Dr. K. Sadasivam recommended the introduction of New Programmes like Journalism, MBA and Visual Communication.
- ❖ Mr. S. Maheswaran insisted to introduce Journalism at diploma level in the next academic year.
- ❖ Dr. A. Gunasekaran and Dr. K. Sadasivam appreciated the efforts taken by the Management towards the sanction of Seed Money for the Research Projects of the faculty members.
- ❖ Governing Body Members monitored the outcome of the Seed Money Project in terms of Publication and Paper Presentation in Conferences.
- ❖ Dr. K. Sadasivam suggested to encourage the faculty members to publish their Research Work in authenticated Open Access journals in order to increase the Citation Index.
- ❖ Governing Body Members insisted to increase the number of publications.
- ❖ Dr. A. Gunasekaran enquired about the frequency of IQAC meetings for the effective functioning of IQAC.

- ❖ Revaluation Results and Result analysis of End Semester Exam November 2023 were discussed. Dr. D. Rajamani, Controller of Examinations clarified about the Valuation Process followed in our institution.
- ❖ All the Governing Body Members appreciated the awards received by the Faculty Members and Students.
- ❖ Qualifying UGC –NET examination and NET with JRF by the Tamil Department students was appreciated by Dr. A. Gunasekaran. He also suggested to empower the students by giving awareness as well as Training Programmes for clearing entrance examinations like TANCET, IIT-JAM, GATE, CAT etc. towards higher education.
- ❖ Dr. A. Gunasekaran also suggested to collaborate with district employment office for better placement opportunities.
- ❖ Dr. K. Sadasivam insisted to enlighten the students about the conduct of SSC staff selection commission by the Central Government.
- ❖ Mrs. Thilagavathy Ravindran suggested to offer international language courses such as German, Japanese, etc. Through online.
- ❖ The following were approved by the Governing Body Members:
 - Annual Quality Assurance Report 2022 - 2023
 - Result Analysis – November 2023
 - Analysis of Feedback got from Students and Action Taken Report
 - Autonomy Progress Report 2022 - 2023

Dr. R. Vijayapriya, Dean of Academic Affairs, proposed the vote of thanks.


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Members Present:

Members Present	Signature
Tmt. Thilagavathy Ravindran President	R. Thilagavathy
Tmt. Aruna Ashok Secretary	A. Aruna
Thiru. C. Gunasingh Member	C. Gunasingh
Thiru. S. Maheswaran Special Invitee	S. Maheswaran
Tmt. Vijayalakshmi Chiranjeeviratnam Special Invitee	Vijayalakshmi C
Tmt. Preethi Vasikaran Special Invitee	Preethi V.
Dr. A. Gunasekaran JDCE, State Government Nominee	A. Gunasekaran 14/3/24
Dr. K. Sadasivam University Nominee	K. Sadasivam 14/3/2024
Dr. S. Arivazhagan Educationist	-
Dr. R. Sudha Periathai Principal	R. Sudha Periathai
Dr. R. Vijayapriya Dean of Academic Affairs	R. Vijayapriya
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Mrs. K. Amutha Senior Administrative Staff	<i>K. Amutha</i>

