



**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN
(AUTONOMOUS), SIVAKASI.**

(Affiliated to Madurai Kamaraj University, Reaccredited with 'A' Grade by NAAC and
College with Potential for Excellence by UGC and Mentor Institution under UGC
PARAMARSH)

MINUTES OF THE GOVERNING BODY MEETING HELD ON 23.11.2021

The Twenty Ninth Governing Body Meeting was held on **23.11.2021** at 11.00 a.m in the Secretary Room.

MEMBERS

- Tmt. Thilagavathy Ravindran, President
- Thiru. A.Tenzing, Vice-President
- Tmt. Aruna Ashok, Secretary
- Thiru C.Gunasingh, Member
- Tmt. Bina Rajasingh, Member
- Tmt. Vijayalakshmi Chiranjeeviratnam, Member
- Tmt. Preethi Vasikaran, Member
- Dr. G. Hemanthakumar, UGC Nominee
- Dr.(Thiru) P.Ponmuthuramalingam, JDCE, State Government Nominee
- Dr.H.Shakila, University Nominee
- Dr.S.Arivazhagan, Educationalist
- Dr. (Mrs.) T.Palaneeswari, Principal
- Dr. (Mrs.) C. Devi Arockia Vanitha, Dean of Academic Affairs
- Mrs. E. Ponmalar, Controller of Examinations

Special Invitees from Faculty

- Dr. R. Vijayapriya, Deputy Dean of Academic Affairs
- Dr. D. Rajamani, Deputy Controller of Examinations

AGENDA:

- ❖ Confirmation of Minutes of the Previous Meeting
- ❖ Report on Action Taken
- ❖ Students Strength
- ❖ Research

- ❖ Approval of
 - Certificate Programme in Cultural Studies
 - Certificate Programme in Reading Skills
 - English for Communication- I & II & English for Enrichment
 - B.Com (PA) - Major Course Practical on Filing of Returns
 - Feedback from Stakeholders & Action Taken Report
 - External Academic and Administrative Audit and Action Taken Report
- ❖ Approval of others matters
- ❖ Awards Committee Meeting
- ❖ Examination and Evaluation
- ❖ Infrastructure
- ❖ Instruments Purchased
- ❖ Placement
- ❖ Awards and Achievements

BUSINESS TRANSACTED

- ❖ The meeting commenced at 11.00 a.m.
- ❖ The Principal greeted and welcomed the eminent members of the Governing Body.
- ❖ It was resolved to confirm the minutes of the previous Governing Body Meeting.
- ❖ Through a Power Point Presentation, the Principal briefed the members about the following:
 - ★ Confirmation of Minutes of the Previous Meeting
 - ★ Action taken on the resolutions given notice by the Members at the Previous Meeting
 - ★ Students Strength
 - ★ Research
 - ★ Approval of the following:
 - ✓ Curricula of Certificate Programme in Cultural Studies, Certificate Programme in Reading Skills, English for Communication- I & II & English for Enrichment, B.Com (PA) - Major Course Practical on Filing of Returns
 - ✓ Comprehensive Attainment Guidelines
 - ✓ Minutes of the Sixteenth Online Academic Council Meeting
 - ✓ Minutes of the Twenty Eighth Governing Body Meeting
 - ✓ Minutes of the Twenty Third Awards Committee Meeting

- ✓ Feedback from Stakeholders and Action Taken Report
- ✓ External Academic and Administrative Audit and Action Taken Report
- ★ Awards Committee Meeting
- ★ Examinations and Evaluation
- ★ Management Grants – Seed Money
- ★ Infrastructure
- ★ Instruments Purchased
- ★ Placement
- ★ Awards and Achievements of Staff and Students

➤ **The following were approved by the Governing Body:**

- ✓ Curricula of Certificate Programme in Cultural Studies, Certificate Programme in Reading Skills, English for Communication- I & II & English for Enrichment, B.Com (PA) - Major Course Practical on Filing of Returns
- ✓ Minutes of the Sixteenth Online Academic Council Meeting
- ✓ Minutes of the Twenty Eighth Governing Body Meeting
- ✓ Minutes of the Twenty Third Awards Committee Meeting
- ✓ Feedback from Stakeholders and Action Taken Report
- ✓ External Academic and Administrative Audit and Action Taken Report

➤ **The following appreciations were made:**

- Dr.(Thiru) P.Ponmuthuramalingam, JDCE, State Government Nominee, appreciated the offering of large number of Value Added Courses.
- The State Government Nominee also appreciated encouraging initiatives, like Seed Money, for promoting faculty research which are being implemented by the Management.
- Tmt.Bina Rajasingh, Member of the College Management Committee, appreciated Certificate Programme in Cultural Studies, offered by PG & Research Department of English, and the institutional membership of Centre for Cultural Studies, SFR College for Women, in the Association for Cultural Studies, Finland.
- The State Government Nominee and Dr.H.Shakila, University Nominee, together, appreciated the face lifting of Food Court, Nakshatra Garden, Zodiac Garden and Miyawaki Forest.

Suggestions:

- Tmt.Aruna Ashok, Secretary of the College, suggested offering more diploma programmes based on needs of the students, demand of industry and utility.
- Dr.H.Shakila, University Nominee, emphasized and encouraged that members of Faculty from Science disciplines should knock funding agencies and tap sources such as seed money for pursuing research.
- Dr.H.Shakila also highlighted the need to augment the number of students pursuing doctoral degrees.
- The State Government Nominee suggested enhancing facilities to accentuate faculty research.

Dr. C.Devi Arockia Vanitha, Dean of Academic Affairs, proposed the vote of thanks.

T. Palaneeswari
PRINCIPAL

Members Present	Signature
Tmt. Thilagavathy Ravindran President	<i>R. Thilagavathy</i>
Tmt. Aruna Ashok Secretary	<i>A. Aruna</i>
Tmt. Bina Rajasingh Member	<i>Bina Rajasingh</i>
Thiru. S. Maheswaran Special Invitee	<i>S. Maheswaran</i>
Tmt. Preethi Vasikaran Special Invitee	<i>Preethi V.</i>
Dr.(Thiru) P.Ponmuthuramalingam JDCE, State Government Nominee	<i>P. Ponmuthuramalingam</i> 23/11/21
Dr.H.Shakila University Nominee	<i>H. Shakila</i> 23/11/2021
Dr. T. Palaneeswari Principal	<i>T. Palaneeswari</i> 23/11/21
Dr.C. Devi Arockia Vanitha Dean of Academic Affairs	<i>COAU</i> 23/11/21

Members Present	Signature
Mrs. E. Ponmalar Controller of Examinations	E. Ponmalar
Dr. R. Vijayapriya Deputy Dean of Academic Affairs	R. Vijayapriya
Dr. D. Rajamani Deputy Controller of Examinations	D. Rajamani
Special Invitees (Members of College Committee)	
Mrs.M.Sowthamani Head and Associate Professor of Chemistry	M. Sowthamani
Mrs.K.Amutha Office Superintendent	K. Amutha



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SIVAKASI.

MINUTES OF THE GOVERNING BODY MEETING HELD ON 22.03.2022

The Thirtieth Governing Body Meeting was held on **22.03.2022** at 11.00 a.m in the Secretary Room.

MEMBERS

- Tmt. Thilagavathy Ravindran, President
- Thiru. A.Tenzing, Vice-President
- Tmt. Aruna Ashok, Secretary
- Thiru C.Gunasingh, Member
- Tmt. Bina Rajasingh, Member
- Tmt. Vijayalakshmi Chiranjeeviratnam, Member
- Tmt. Preethi Vasikaran, Member
- Dr. G. Hemanthakumar, UGC Nominee
- Dr.(Thiru) P.Ponmuthuramalingam, JDCE, State Government Nominee
- Dr.H.Shakila, University Nominee
- Dr.S.Arivazhagan, Educationist
- Dr. T.Palaneeswari, Principal
- Dr. C. Devi Arockia Vanitha, Dean of Academic Affairs
- Mrs. E. Ponmalar, Controller of Examinations

Special Invitees from Faculty

- Dr. R. Vijayapriya, Deputy Dean of Academic Affairs
- Dr. D. Rajamani, Deputy Controller of Examinations

AGENDA:

- ❖ Confirmation of Minutes of the Previous Meeting
- ❖ Report on Action Taken
- ❖ Students Strength
- ❖ Research
- ❖ Awards Committee Meeting
- ❖ Examination and Evaluation

- ❖ Approval of
 - Annual Quality Assurance Report 2020-2021
 - Syllabi for BCom and BCom(CA) Lateral Entry
 - Seed Money Proposal
 - Outcome of Seed Money sanctioned 2020-2021
 - Feedback from Students and Action Taken Report
- ❖ Proposed Budget 2022 – 2023
- ❖ UGC Grants
- ❖ Infrastructure
- ❖ Placement
- ❖ Awards and Achievements

BUSINESS TRANSACTED

- ❖ The meeting commenced at 11.00 a.m.
- ❖ The Principal greeted and welcomed the eminent members of the Governing Body. The Principal registered that a few members were absent for the meeting due to personal circumstances and conveyed their wishes towards conduct of business in the meeting
- ❖ It was resolved to confirm the minutes of the previous Governing Body Meeting.
- ❖ Through a Power Point Presentation, the Principal briefed the members about the following:
 - ★ Confirmation of Minutes of the Previous Meeting
 - ★ Action taken on the resolutions given notice by the Members at the Previous Meeting
 - ★ Students Strength
 - ★ Research
 - ★ Approval of
 - Annual Quality Assurance Report 2020-2021
 - Seed Money Proposal
 - Outcome of Seed Money sanctioned 2020-2021
 - Feedback from Students and Action Taken Report
 - ★ Awards Committee Meeting
 - ★ Examinations and Evaluation
 - ★ Management Grants – Seed Money
 - ★ Infrastructure
 - ★ Instruments Purchased
 - ★ Placement
 - ★ Awards and Achievements of Staff and Students

➤ **The following were approved by the Governing Body:**

- ✓ Minutes of the Twenty Ninth Governing Body Meeting
- ✓ Minutes of the Thirty Fourth Awards Committee Meeting
- ✓ Syllabi for BCom and BCom(CA) Lateral Entry
- ✓ Commencement of Lateral Entry Admissions in BCom and BCom(CA) Programmes from 2022-2023
- ✓ Annual Quality Assurance Report 2020-2021
- ✓ Feedback from Students and Action Taken Report

➤ **The following appreciations were made:**

- Award of 'A+' Grade in the Fourth Cycle of NAAC Reaccreditation was tremendously lauded by the members
- Thiru. C. Vijayasingh remarked that the student strength at 3319 during the challenging pandemic time is a noteworthy achievement
- The members applauded the significant proportion of doctoral degree holders among the team of faculty which is as high as 2/3rd of the number of staff
- The efforts of the institution under UGC PARAMARSH scheme to offer guidance to Mentee Institutions towards preparation for NAAC Accreditation were highly appreciated
- The members positively commented that the Management grant sanctioned as Seed Money for Research projects is as tenable as UGC Minor Research grants
- Sanctioning of student projects was observed as commendable initiative to encourage student research
- The members complimented the installation of biogas plant in the hostel

Suggestions:

- Dr.S.Arivazhagan threw spotlight on the need to increase the research output of science faculty in the form of publications in SCI and Scopus indexed journals
- He pointed out that the incentives for publications among the faculty members and research scholars can be apportioned based on their contribution as first author and second author and so on
- Dr.S.Arivazhagan encouraged faculty members to apply for increased number of patents
- The number of proposals submitted to the funding agencies for Faculty and student research projects should be on the rising trend

- A pathway for self-reliant power system, by up scaling the solar power installation infrastructure in the campus, was put forward
- Actualizing a zero discharge campus by ensuring recycling and utilization of waste water for gardening was a significant suggestion
- The necessity of imparting aptitude skills to the final year students was highlighted by the members and they encouraged the Placement Cell to provide aptitude training equipping the students to face competitive exams and written tests and interviews in the corporate sector
- It was remarked that faculty members may evince interest in joining increased number of NPTEL-SWAYAM ARPIT courses

Dr. C.Devi Arockia Vanitha, Dean of Academic Affairs, proposed the vote of thanks.

T. Palaneeswari
PRINCIPAL

Members Present	Signature
Tmt. Thilagavathy Ravindran President	<i>R. Thilagavathy</i>
Tmt. Aruna Ashok Secretary	<i>A. Aruna</i>
Thiru. S. Maheswaran Special Invitee	<i>S. Maheswaran</i>
Thiru. C. Vijayasingh Special Invitee	<i>C. Vijayasingh</i>
Tmt. Preethi Vasikaran Special Invitee	<i>Preethi V.</i>
Dr. (Thiru) P. Ponmuthuramalingam JDCE, State Government Nominee	absent
Dr. H. Shakila University Nominee	absent
Dr. S. Arivazhagan Educationist	<i>S. Arivazhagan</i>
Dr. T. Palaneeswari Principal	<i>T. Palaneeswari</i>
Dr. C. Devi Arockia Vanitha Dean of Academic Affairs	<i>CDAA 22/03/22</i>
Mrs. E. Ponmalar Controller of Examinations	<i>E. Ponmalar</i>
Dr. R. Vijayapriya Deputy Dean of Academic Affairs	<i>R. Vijayapriya</i>

Members Present	Signature
Dr. D. Rajamani Deputy Controller of Examinations	D. Rajamani
Special Invitees (Members of College Committee)	
Mrs. M. Sowthamani Head and Associate Professor of Chemistry	M. Sowthamani
Dr. S. Shanthi Associate Professor of Chemistry	S. Shanthi
Mrs. K. Amutha Office Superintendent	K. Amutha
