

**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN  
(AUTONOMOUS), SIVAKASI.**

(Affiliated to Madurai Kamaraj University, Re-accredited with "A" Grade by NAAC,  
College with Potential for Excellence by UGC & Mentor Institution under UGC PARAMARSH)



**Internal Quality Assurance Cell**

**Action Taken Report – 2016-2017**

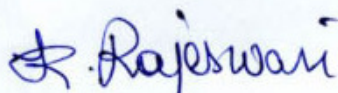
The overall plan of action and the Action Taken Report of the initiatives proposed on various curricular, co-curricular and extra-curricular activities by the IQAC for the academic year 2016-2017 are tabulated below:

Plan of Action	Action taken
<b>Curriculum</b>	
Introduction of new certificate and job oriented courses	<ul style="list-style-type: none"> <li>• Certificate course in Vermicomposting, Vocational English, Basics of Film studies and stenography are introduced to make students emerging entrepreneurs.</li> <li>• Redesigning of curriculum was done for the I UG and I PG.</li> </ul>
Including "Consumer club" and "Environmental club" under Part V	Consumer club and environmental clubs are introduced to enlighten and encourage members for healthy lifestyle.
<b>Teaching Learning</b>	
Prepare more number of video lessons	Steps for capturing students attention through the use of video lessons is encouraged. Video lessons prepared by the staff members are used in the classrooms.
Placement training for the final year UG students on (i) soft skill (ii) aptitude (iii) quantitative analysis (iv) communicative skills.	Emphasis is given for technical and non-technical pre-placement training to customize the needs of the students.
<b>Research &amp; Development</b>	
Publishing journals with ISSN and books with ISBN.	Six books with ISBN are published. 74 international journals with impact factor, 42 international journals without impact factor and 41 national journals with impact factor are published in various international journals.
<b>Examination Cell</b>	
Conduct on-line examination	In order to approach the responsibilities with confidence online examinations were conducted for GK & Computer literacy.

Plan of Action	Action taken
To install gestetner copy printer & to introduce thermal papers	Gestetner copy printer for easy printing of question papers and thermal papers for printing mark statement will be implemented soon.
<b>Industry Institute Interaction</b>	
Arranging on-campus and off-campus interviews	146 students are placed in the on-campus and 16 students are placed in the various off-campus interviews conducted.
Transferring information by 'e modes'	Students are informed about the job opportunities through SMS, e-mail and phone calls.
Organising training programmes	Placement training programme was conducted for final year UG Students.
<b>Extension</b>	
Honing the soft skill of middle school teachers	Health Awareness camp for the primary school teachers under 'Sarva Shiksha Abhiyan' scheme was conducted. Forty staff members were <i>benefitted</i> out of this program.
Organising skill development programme for rural school boys	<ul style="list-style-type: none"> <li>• Steps were taken to improve the reading and writing skills of the rural boys of Maraneri and the computer skills of standard V students of Panchayat Union Primary School students of Maraneri through Part V extension programme.</li> <li>• One hundred students were benefitted by the extension activity on "Hand Embroidery" conducted on 28.7.16 in A.V.M. Marimuthu Nadar Higher Secondary school, Vilampatti by the department of Costume Design and Fashion.</li> </ul>
<b>Information Resource Centre</b>	
Purchase of commercial display with matic info software for library collection	Display with matic info software will assist the students to get knowledge on the various journal and editorials available.
Create a new audio visual room with internet and projector	New audio visual room with internet and projector facility is setup for conducting training programmes and common meetings students and staff members.
Create a non book material section (CD's & DVD's)	Non book material section will be setup in future for the easy access of the articles & journal by the students.
<b>Counselling Cell</b>	
Create help centre for students	A help centre was initiated on 29.9.16 by the counselling cell to help the students experiencing social, personal, or academic problems in their day to day life.



<b>Plan of Action</b>	<b>Action taken</b>
Counsel students in needs	Counselling Services are given to help the students to focus on issues like tackling personal, family and peer problems as well as managing academics that concern them through trained counsellors.
Organise one day program for staff and students	Programs like “ Self-development”, “Behavioural therapy”, “Leadership development”, “Counselling skills”, and “Pre-marital counselling “ were organised to provide a comfortable and confidential environment.
<b>Infrastructure Development</b>	
Construction of mini office near the gate	Construction of mini office near the gate for the benefit of the public will be considered later.
Planned for extension of Gym room	Gym room was extended for the benefit of the students and the health club members.
Library block extension planned	Extension of library block is in progress
<b>Human resource development</b>	
Conduct more faculty development programmes	‘Cognitia’ a faculty development programme was conducted by the staff club on 30 <sup>th</sup> Sep. 2016.
<b>Physical education</b>	
To create awareness on obesity	Awareness about Health, Fitness and Obesity was given to the students to use the Gym and Indoor stadium.
To conduct badminton tournament for health club members	Badminton tournament for health club members will be conducted later.
<b>Student Support and Welfare</b>	
Conduct awareness programme for Socially disadvantaged groups	In order to insist the importance of breast feeding and create awareness on the milk banks, Breast Feeding Awareness Programme was organized by the Gender Cell and Inner Wheel Club of Sivakasi on 8.8.2016 for the outgoing UG and PG.
Skill development programmes and kitchen garden development planned for hostel students	Various skill development programmes like paper quelling, hair do, mehandhi, sari draping, and embroidery were conducted for the interested hostel students to engage them during the free hours of stay at the hostel.

  
**IQAC Co-ordinator**

  
**Principal**