

#### THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (Autonomous)

(Affiliated to Madurai Kamaraj University, Re-accredited with 'A+' GRADE by NAAC, College with Potential for Excellence by UGC and Mentor Institution under UGC PARAMARSH)

SIVAKASI -626 123

#### MINUTES OF THE SEVENTEENTH ACADEMIC COUNCIL MEETING

21<sup>st</sup> September 2022, Wednesday Time: 11.00 a.m. Venue: Language Lab

#### ✤ MEMBERS PRESENT

- ♣ Chairman
  - ♪ Dr. T. Palaneeswari, Principal

#### ✤ External experts attended the meeting:

- Dr. S. Udhayakumar Assistant Professor & Head, Department of English and Comparative Literature, Madurai Kamaraj University, Madurai.
- Dr. J. Balasubaramanian Assistant Professor, Department of Journalism & Science Communication, Madurai Kamaraj University, Madurai.
- ♪ Dr. S. Pushparaj Associate Professor & Head, Department of Econometrics, Madurai Kamaraj University, Madurai.
- ♪ Dr. S. Senthilnathan Director (FAC), UGC-Human Resource Development Centre and Professor, Department of Educational Technology, Bharathidasan University, Tiruchirapalli.
- ♪ Mr. KR. Gnanasambandan CEO-AATHMA, Madurai

- ♪ Dr. V. Balamurugan Professor of Computer Science & Engineering, Director IQAC, Manonmaniam Sundaranar University, Tirunelveli.
- ♪ Dr. K. Venkata Subramanian Annai Maternity Nursing Home, Sivakasi.
- ♪ CA. Chitra K Chartered Accountant, Sivakasi
- ★ 33 Members of the teaching faculty and **five** student members were present.

The Meeting commenced at 11.00 a.m with "Tamil Thai Vazhthu".

#### Welcome Address

**Dr. C. Devi Arockia Vanitha, Dean of Academic Affairs,** welcomed the members of the Academic Council and introduced the Academicians and Experts to the members.

#### **INTRODUCTORY NOTE**

**17.01.01** Approval of the Minutes of the last Academic Council Meeting The Minutes of the last Academic Council Meeting were placed before the members for approval.

The same has been approved by the Council

#### 17.01.02 Approval of the Action Taken Report

The Action Taken Report of the last Academic Council was placed for

approval.

The same has been approved by the Council.

- **17.01.03 Dr. T. Palaneeswari, The Chairman,** gave an introductory note in which she presented the following:
  - ✤ Genesis and milestones of SFRC
  - ◆ B.Sc. Psychology has been inaugurated in the year 2022-23.
  - ✤ SFRC has secured the 50<sup>th</sup> Rank across India in the Green Institutional Rankings.

- Examinr.io software is being utilized for the submission and evaluation of assignments and quizzes.
- ✤ A total of 165 faculty members and 100 among them have completed their doctoral degrees. There are 25 Ph.D Research Supervisors, and 65 faculty members have cleared NET/SET.
- Projects sponsored by UGC, CICT and TNSCST have been undertaken by staff members totalling an amount of Rs.25.1 lakh. 16 faculty members have been awarded Seed Money to the tune of Rs. 11,54,000/- by the Management for research projects.
- ✤ A student project was approved by SITARE-BIRAC-SRISTI-PMU and an amount of Rs.100000/- was sanctioned.
- A management grant of Rs.80,00,000/- has been sanctioned towards infrastructural additions and has been utilized for the installation of LCS in 10 classrooms, Solar Panels with a capacity of 84.4 kW, Water Dispensers, RFID Technology and 08 LED Projectors.

#### **BUSINESS BROUGHT FORWARD BY THE BOARD OF STUDIES**

Business brought forward by the Board of Studies to consider the recommendations regarding the revision of the Syllabus and Scheme of Examinations:

## 17.02.01 Dr. K. Muthamilselvi, M.A., M.Phil., Ph.D., Chairman of the Board of Studies for English moved:

i. That the syllabi for Certificate Programme in Cultural Studies, Certificate Programme in Reading Skills, Certificate Programme in Creative Writing and Diploma in Cultural Studies (Vide Appendix A1) be approved.

ii. That the programmes will come into effect from the academic year 2022-2023. **Suggestions:** 

- Dr. S. Senthilnathan and Mr. KR. Gnanasambandan suggested to include books on Indian Culture in DCCS11 Theory of Cultural Studies.
- Dr. S. Senthilnathan recommended to include the book by Ahuja & Shyam Ahuja in DCRS11 Mechanics of Reading.
- Dr. S. Udhayakumar pointed out that course title and title of Unit I are the same in DCCW11 Craft of Writing.
- Dr. S. Senthilnathan insisted not to include Journal articles as Text Books in DCRS11 Mechanics of Reading.
- Dr. S. Udhayakumar suggested to include Drama and Fiction instead of Imaginative Genre in Unit I of DCCW12 Creative Writing Practice
- Dr. S. Udhayakumar suggested to remove the term "Local Studies" from Unit II of DDCS11 – Cultural Studies – Origin, Growth and Trajectories
- Dr. S. Udhayakumar recommended to introduce recent novels such as Satanic Verses or Midnight Shelton instead of Othello.

• Dr. S. Udhayakumar pointed out that the contents of the units and textbook are irrelevant in DDCS21 – Cultural Depiction in Tamil Folklore.

#### The motion was put to vote and carried out.

The syllabi were approved.

# 17.02.02 Dr. B. Ponni, M.A., M.Phil., Ph.D., Chairman of the Board of Studies for Tamil moved:

i. That the syllabi for Certificate Programme in Tamil Kalanjiyam, Certificate Programme in Koyil Marabugal, Diploma Programme in Thol Aavanangal (Semester) (Vide Appendix B1) be Approved.

ii. That the programmes will come into effect from the academic year 2022-2023. **Suggestions**:

- All the External members appreciated the Certificate Programme in Koyil Marabugal.
- Dr. J. Balasubaramanian suggested to change the name of the certificate programme from தமிழ் களஞ்சியம் to அரசுத் தேர்வுக்கான தமிழ்.
- Dr. J. Balasubaramanian suggested to rename the course title of DCKM12 from கோயில் அறிமுகம் to கோயில் கட்டடக் கலை.
- Dr. S. Senthilnathan suggested to add Tamil Virtual Academy Link in Course title of DDTA21 年回頃告前 I.

### The motion was put to vote and carried out.

The syllabi were approved.

# 17.02.03 Dr. V. Ramya, M.A., M.Phil., Ph.D., Chairman of the Board of Studies for History moved:

- i. That the syllabi for Certificate Programme in Human Rights & Society and Certificate Programme in Museology (Semester) (Vide Appendix C1) be approved.
- ii. That the programmes will come into effect from the academic year 2022-2023.

#### The motion was put to vote and carried out.

The syllabi were approved.

## 17.02.04 Dr. N. Rajathilagam, M.Com., M.Phil., Ph.D. Chairman of the Board of Studies for Commerce moved:

i. That the syllabi for Certificate Programme in Practical Banking, Certificate Programme in Digital Marketing and Certificate Programme in Services Marketing (Semester) (Vide Appendix D1) be approved.

ii. That the programmes will come into effect from the academic year 2022-2023. **Suggestions**:

• All the External members appreciated the Certificate Programme in Digital Marketing.

- Mr. KR. Gnanasambandan suggested to include RBI Security Guidelines and payment Gateway in DCPB11 Modern Banking.
- Dr. S. Senthilnathan recommended to include latest books and Open Educational Resources in the reference books in DCPB11 Modern Banking.
- Dr. V. Balamurugan suggested to add Digital Wallet in DCPB11 Modern Banking.
- Dr. S. Udhayakumar suggested to categorize the list of exercises in DCPB1L –Banking in Practice Lab.
- Dr. S. Senthilnathan suggested to include an exercise in DCPB1L –Banking in Practice Lab to compare the Loan applications of different banks.
- Mr. KR. Gnanasambandan recommended to include app-based marketing in DCDM11 E-Marketing.

#### The motion was put to vote and carried out.

The syllabi were approved.

## 17.02.05 Dr. F. Sweetlyn Joy Christy, M.Com., M.Phil., PGDCA., Ph.D. Chairman of the Board of Studies for Commerce (Professional Accounting) moved:

i. That the syllabus for Certificate Programme in Financial Accounting (Semester) (Vide Appendix E1) be approved.

ii. That the programme will come into effect from the academic year 2022-2023. **Suggestions**:

- CA. Chitra K suggested to include Cash Flow and Fund Flow in DCFA11 Principles and Practice of Accounting.
- CA. Chitra K recommended to include TDS return and GST return in DCFA1L Computer Accounting Applications Lab.

The motion was put to vote and carried out.

The syllabus was approved.

## 17.02.06 Dr. M. S. Yasmeen Beevi, M.Com., M.Phil., M.B.A., Ph.D., Chairman of the Board of Studies for Business administration moved:

i. That the syllabus for Certificate Programme in Customer Relationship Management (Semester) (Vide Appendix F1) be approved.

ii. That the programme will come into effect from the academic year 2022-2023. **Suggestions:** 

• All the experts suggested to change the title of DCCR12 Customer Relationship Marketing to Customer Relationship and Marketing.

### The motion was put to vote and carried out.

The syllabus was approved.

## 17.02.07 Dr. S. Pethanachi Selvam, M.Sc., M.Phil., PGDCA., Ph.D., Chairman of the Board of Studies for Mathematics moved:

i. That the syllabi for Certificate Programme in Strategies of Teaching Mathematics and Certificate Programme in Introduction to Latex (Semester) (Vide Appendix G1) be approved.

ii. That the programmes will come into effect from the academic year 2022-2023. **Suggestions:** 

- Dr. S. Senthilnathan suggested to change the title of the Certificate Programme in Strategies of Teaching Mathematics to Certificate Programme in Teaching Mathematics.
- Dr. V. Balamurugan suggested to introduce a Certificate Programme in E-Content Production
- Mrs. S. Sathya suggested to change the title of the Certificate Programme in Introduction to Latex to Certificate Programme in Latex.

#### The motion was put to vote and carried out.

The syllabi were approved.

# 17.02.08 Dr. F. Kingslin Mary Genova, M.Sc., M.Phil., Ph.D., Chairman of the Board of Studies for Physics moved:

- i. That the syllabus for Certificate Programme in Origin Software (Semester) (Vide Appendix H1) be approved.
- ii. That the programme will come into effect from the academic year 2022-2023.

### The motion was put to vote and carried out.

The syllabus was approved.

### 17.02.09 Dr. S. Shanthi, M.Sc., M.Phil., Ph.D., Chairman of the Board of Studies for Chemistry moved:

- i. That the syllabi for Certificate Programme in Drug Designing and Molecular Modelling, Certificate Programme in Forensic Science, Certificate Programme in Instrumentation Techniques and Certificate Programme in Pyrotechnic Chemistry (Semester) (Vide Appendix I1) be approved.
- ii. That the programmes will come into effect from the academic year 2022-2023. **Suggestions**:
- Dr. V. Balamurugan appreciated the Certificate Programme in Forensic Science.

#### The motion was put to vote and carried out.

### 17.02.10 Dr. B. Deepa, M.Sc., M.Phil., Ph.D., Chairman of the Board of Studies for Botany moved:

i. That the syllabi for Certificate Programme in Mushroom Farming and Certificate Programme in Home Gardening (Semester) (Vide Appendix J1) be approved.

ii. That the Programmes will come into effect from the academic year 2022-2023. **Suggestions**:

- Dr. S. Senthilnathan suggested to include the cultivation of mushrooms in the PEO of Mushroom Farming.
- Dr. S. Udhayakumar suggested to change the course outcome in DCMF1L Mushroom Cultivation Lab.

#### The motion was put to vote and carried out.

The syllabi were approved.

### 17.02.11 Mrs. A. Leena Benita, M.C.A., M.Phil., Chairman of the Board of Studies for Computer Science moved:

i. That the syllabi for Certificate Programme in Graphic Design and Certificate Programme in Videography (Semester) (Vide Appendix K1) be approved.

ii. That the Programmes will come into effect from the academic year 2022-2023. **Suggestions**:

• Dr. S. Udhayakumar suggested to change the name of the Certificate Programme in Videography as Certificate Programme in Video Editing.

### The motion was put to vote and carried out.

The syllabi were approved.

## 17.02.12 Dr. A. Bamini, M.C.A., M.Phil., Ph.D, Chairman of the Board of Studies for Computer Applications moved :

i. That the syllabi for Certificate Programme in Ethical Hacking and Certificate Programme in Data Analytics (Semester) (Vide Appendix L1) be approved.

ii. That the Programmes will come into effect from the academic year 2022-2023. **Suggestions**:

- Dr. S. Senthilnathan suggested to change the title of the Certificate Programme in Ethical Hacking as Cyber Security.
- Dr. S. Senthilnathan suggested to change the title of the course DCDA11 Data Management and Business Analysis as Data Analysis. He also added to change the title of the course DCDA1L – Business Analysis Lab as Data Analysis Lab.

## The motion was put to vote and carried out.

### 17.02.13 Mrs. P. Prescilla, M.C.A., M.Phil., Chairman of the Board of Studies for Information Technology moved:

- i. That the syllabi for Certificate Programme in Data Visualization and Certificate Programme in 2D Animation (Semester) (Vide Appendix M1) be approved.
- ii. That the programmes will come into effect from the academic year 2022-2023.

#### **The motion was put to vote and carried out.** The syllabi were approved.

# 17.02.14 Dr. S. Subharanjani, M.Sc., M.Phil., Ph.D., Chairman of the Board of Studies for Microbiology moved:

- i. That the syllabi for Certificate Programme in Vermicomposting Technology, Certificate Programme in Medical Coding and Diploma in Medical Laboratory Technology (Semester) (Vide Appendix N1) be approved.
- ii. That the programmes will come into effect from the academic year 2022-2023.
  The motion was put to vote and carried out. The syllabi were approved.

# 17.02.15 Mrs. K. Jansi Rani, M.Sc., Chairman of the Board of Studies for Nutrition and Dietetics moved:

- i. That the syllabi for Certificate Programme in Multicuisine cookery and Certificate Programme in Interior Decoration (Semester) (Vide Appendix O1) be approved.
- ii. That the programmes will come into effect from the academic year 2022-2023.

## The motion was put to vote and carried out.

The syllabi were approved.

### 17.02.16 Mrs. T. Agasthiya Ambika, M.Sc., Chairman of the Board of Studies for Costume Design & Fashion moved:

- i. That the syllabi for Certificate Programme in Women's Outfit and Certificate Programme in Home Decors (Semester) (Vide Appendix P1) be approved.
- ii. That the programmes will come into effect from the academic year 2022-2023. **Suggestions**:
- Dr. S. Pushparaj suggested to change the course title of DCHD11from Home Textiles to Home Furnishing and DCHD1L from Home Textiles Lab to Home Furnishing Lab

### The motion was put to vote and carried out.

### 17.02.17 Dr. M. Yasmin, M.A., M.Phil., M.Li.Sc., Ph.D., Chairman of the Board of Studies for Information and Resource Centre moved:

- i. That the syllabus for Certificate Programme in Library and Information Science (Semester) (Vide Appendix Q1) be approved.
- ii. That the programme will come into effect from the academic year 2022-2023. **Suggestions**:
- Dr. V. Balamurugan suggested to change the course title of DCLI11 from Library Services and Society to Library Services.

The motion was put to vote and carried out.

The syllabus was approved.

## 17.02.18 Dr. S. Vijayakumari, M.Sc., M.A., M.P.Ed., M.Phil., Ph.D., Chairman of the Board of Studies for Physical Education moved:

- i. That the syllabus for Certificate Programme in Yoga and Wellness (Semester) (Vide Appendix R1) be approved.
- ii. That the programme will come into effect from the academic year 2022-2023. **Suggestions**:
- Dr. S. Senthilnathan suggested interchanging the contents of Unit II and Unit III in DCYA11 Yoga and Wellness.
- Dr. S. Senthilnathan recommended to reconstruct the course outcomes of DCYA1L Yoga Practicals.

### The motion was put to vote and carried out.

The syllabus was approved.

# 17.02.19 Ms. T. Pooja Sri, M.Sc., Chairman of the Board of Studies for Psychology moved:

- i. That the syllabus for B.Sc. Psychology programme and the programme structure prepared by the Board of Studies in Psychology B.Sc. Psychology (Semester) (Vide Appendix S1) be approved.
- ii. That the programme will come into effect from the academic year 2022-2023. **Suggestions**:
- All the experts appreciated the UG Programme in Psychology which is the need of the hour.
- The experts suggested to refer the model curriculum of TANSCHE, UGC, Nimhans and Anugraha.
- In the course BDSY11 Introduction to Psychology, fourth and fifth units are to be interchanged.
- In the course BDSY12 Basic Psychological Processes, importance to Language can be given in Unit I
- In the course BDSY32 Social Behavior, Antisocial behavior can be added.

- In the course BDSY42 Research Methodology, Descriptive research and Sampling Error can be added.
- In the course BDSY5E4 Health Psychology, the title of Unit III has to be changed from Stress and Paining to Stress and Coping.
- The experts suggested to apply for DST Cognitive Psychology.

The motion was put to vote and carried out.

The syllabus was approved.

#### **O** Business brought forward by the Dean, CDDC

The Dean, Curriculum Design and Development Cell placed the Term test and the End Semester Examinations Question paper pattern for all the Certificate and Diploma programmes.

#### The motion was put to vote and carried out.

The Question paper pattern was approved

#### **O** Business brought forward by the Chairman

The Chairman places before the Academic Council, the changes to curriculum of The Standard Fireworks Rajaratnam College for Women, Sivakasi for the approval of Academic Council.

- Resolved to follow the syllabus of B.Sc. Mathematics for the converted B.Sc. Mathematics (SF) Programme.
- Resolved to follow the Second year and Third year syllabus of B. Com and B. Com CA for the lateral entry Students who have completed Diploma in Commercial Practice / Diploma in Modern Office Practice and Diploma in Commercial and Computer Practice

#### Recommendations

Eligibility Conditions:

It was suggested to formulate the specific eligibility conditions for each Certificate Programme

#### The motion was put to vote and carried out.

All the alterations and additions to regulations and curriculum of The Standard Fireworks Rajaratnam College for women, Sivakasi were approved and they will come into effect from the academic year 2022-2023.

Dr. S. Shailaja, Member Secretary thanked the members for their valuable suggestions and approval.

21/09/22 CDA

Dean of Academic Affairs Sivakasi 21-09-2022

T. Palamesi

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Dr. T. Palaneeswari Principal

#### **MEMBERS PRESENT: -**

S.No.	Name and Designation	Category	Signature
1.	Dr. T. Palaneeswari Principal	Chairman	7. Palanesi 21/9/22
2.	Dr. C. Devi Arockia Vanitha Assistant Professor of Computer Science	Dean of Academic Affairs	WALL 24/09/22
3.	Dr. R. Vijayapriya Assistant Professor of Tamil	- opacy Dount	RUnpup Rom 21.09.2022
4.	University Nominees Dr. S. Udhayakumar Associate Professor & Head, Department of English and Comparative Literature, Madurai Kamaraj University,Madurai – 625 021.	University Nominee	J Z Sofo

S.No.	Name and Designation	Category	Signature
5.	Dr. J. Balasubaramanian Assistant Professor, Department of Journalism & Science Communication, Madurai Kamaraj University, Madurai – 625 021.	University Nominee	malifiler
6.	Dr. S. Pushparaj Assistant Professor & Head, Department of Econometrics, Madurai Kamaraj University, Madurai – 625 021.	University Nominee	J Jun 21/9/2
7.	External Experts Dr. S. Senthilnathan Director (FAC), UGC Human Resource Development Centre and Professor, Department of Educational Technology, Bharathidasan University, Tiruchirapalli.	Expert	Harrith for
8.	Dr. V. Balamurugan Professor of Computer Science & Engineering, Director, Centre for Research, Manonmaniam Sundaranar University, Tirunelveli -12	Expert	April
9.	Mr. KR. Gnanasambandan CEO-AATHMA, 74, Paramuthevar Nagar, Narayanapuram, Madurai – 625 014.	Expert	Ro 10 9-22 21-9-22

S.No.	Name and Designation	Category	Signature
10.	Dr. K. Venkata Subramanian Annai Maternity Nursing Home, Sivakasi – 626 123.	Expert	1.t
11.	CA Chitra K Chartered Accountant, Sivakasi	Expert	k. cliba
12.	Chairman of the Boards Dr. B. Ponni Head & Assistant Professor of Tamil	Member	For leyson wor
13.	Dr. K. MuthamilSelvi Associate Professor of English	Member	pe. Hure - 15-1-
14.	Dr. V. Ramya Head & Assistant Professor of History	Member	For Ber
15.	Dr. S. Pethanachi Selvam Head & Associate Professor of Mathematics	Member	& Pethanachiseloann Reogal many Cienon
16.	Dr. F. Kingslin Mary Genova Associate Professor of Physics	Member	Reogal many Curos
17.	Dr. S. Shanthi Head & Associate Professor of Chemistry	Member	for Alblungh
18.	Dr. B. Deepa Head & Assistant Professor of Botany	Member	B. Qh.
19.	Mrs. A. Leena Benita Head & Associate Professor of Computer Science	Member	for E. Ponmalar
20.	Dr. N. Rajathilagam Head & Assistant Professor of Commerce	Member	N. Rujatulay
21.	Dr. M. S. Yasmeen Beevi Assistant Professor of Business Administration	Member	May
22.	Dr. A. Bamini Assistant Professor of Computer Applications	Member	Ore-s

S.No.	Name and Designation	Category	Signature
23.	Mrs. P. Prescilla	Member	Pheevil
	Assistant Professor of Information Technology		Alsen
24.	Dr. S. Subha Ranjani	Member	COP.
	Assistant Professor of Microbiology		J. J. J. J.
25.	Mrs. K. Jansi Rani	Member	mlas
	Assistant Professor of Nutrition and Dietetics		ACK.
	Mrs. T. Agasthiya Ambika		J.
26.	Assistant Professor of Costume Design &	Member	Agosthuy
	Fashion		V
27.	Dr. F. Sweetlyn Joy Christy	Member	F. Swatcyn Lyph
27.	Assistant Professor of Commerce (PA)	Member	F. Swargn Lych
28.	Ms. T. Pooja Sri		
20.	Assistant Professor of Psychology	Member	T-gona dri
	Senior Teachers		
29.	Dr. K. P. Radha		ID DR IL
	Associate Professor of Physics	Member	R.P. Radhe
30.	Dr. P. Stella Muthu Rajam	Mart	D .
50.	Associate Professor of Economics	Member	Pestelle NIL Age
	Dr. J. Kasthuri	-	
31.	Assistant Professor of Zoology	Member	1 ophin
	Dr. R. Malini Devi		+V
32.	Assistant Professor of Mathematics	Member	Dialident
	Special Invitees		
33.	Mrs.E.Ponmalar	Member	
	Controller of Examinations		E.Ponnalar
34.	Dr. D. Rajamani		- Q · · · · · · ·
54.	Deputy Controller of Examinations	Member	DRapman.
35.	Mrs. S. Sathya	Mail	
55.	IQAC Adviser	Member	VSolly .

S.Ne.	Name and Designation	Category	Signature
36.	Dr.R. SudhaPeriathai IQAC Coordinator	Member	R. Luche Perial
37.	Dr. K. J. Sunmista Deputy Dean, Curriculum Development & Design Cell	Member	K. J. Junniet
38.	Dr. P. Prasanna Devi Co-ordinator, Job Oriented Courses	Member	P. Prasama Dei
39.	Dr. S. Vijayakumari Physical Directress	Member	South.
40.	Dr. M. Yasmin Librarian	Member	A for the .
41.	Dr. M. Padma Priya Hostel Deputy Warden	Member	Dijomen S. Slaily
42.	Member Secretary Dr.(Mrs.) S.Shailaja Assistant Professor of Chemistry	Member Secretary	S. Slaily
43.	Senior Administrative Official Mrs.K.Amutha Office Superintendent	Member	K. Americke
44.	Student Representatives Ms. S. Saiswetha, III B. Com General(R)	Member	5. Sairasth
45.		Member	R. Phivya Ragavi
46	Ms. S. Velammal, III BCA	Member	S. Velammal.
47	Ms. S. Siva Nandhana, II M.A English	Member	R. Rhivya Ragavi S. Velammal. & giva Nandhana To Sakthi Priya
48	Ms. T. Sakthi Priya, II M.Sc. Mathematics.	Member	T. Sakthi Priya