



**THE STANDARD FIREWORKS RAJARATNAM COLLEGE FOR WOMEN (AUTONOMOUS),
Sivakasi**

(Affiliated to Madurai Kamaraj University, Reaccredited with "A" Grade by NAAC,
College with Potential for Excellence by UGC & Mentor Institution under UGC PARAMARSH)

NAAC SSR Cycle IV (2015-2020)

1.4. FEEDBACK SYSTEM

1.4.1. & 1.4.2. FEEDBACK PROCESS AND ANALYSIS

**ACTION TAKEN REPORT
2019-2020
STAFF**



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ACTION TAKEN REPORT

2019-2020

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ACTION TAKEN REPORT FOR THE FEEDBACK BY STAFF (2019-20)	
Suggestions by Staff members	Action taken
1. Teaching & Learning	
Promoting English Conversation inside campus	Students are constantly insisted to communicate in English inside the campus during every ward meetings
Providing English classes by Institute of Language Management [P] Ltd. to all	ILM classes are already in progress for I & II UG students
Provide more practical knowledge than theory by Increasing practical sessions	Practical sessions are increased in the Revised Curriculum 2020 and the weightage is balanced now
Encouraging self-learning through library usage	Instruct the students to quote more reference books in Assignments and Seminars
Adopt more innovative teaching techniques	Lecture Capturing System is introduced to meet both offline & online needs
Inculcate research culture in all departments	Funds are allocated for research activities by the College Management to promote research activities
Improving research activities	FDP/Seminars/Workshop on "Research methodology, Intellectual Property Rights & academic writings" are conducted
2. Curriculum	
Offer additional UG & PG Programmes	B.Com. (Professional Accounting) is introduced & planned to add further Programmes
Develop Entrepreneur focused curriculum based on local needs	The existing revised Curriculum is already based on Entrepreneurship
Add more Industrial and field visits	Industrial/Field visits are made mandatory in 2020 curriculum
Give more importance to core papers	2 hours of Part IV classes are shifted to core papers
Reconsider the need for mandatory completion of certificate & extra courses during UG programme	Mandatory Requisition is lifted for final year students
Introduce Skill based training courses	Internship/On the Job training is introduced in the Revised Curriculum 2020



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3. Facilities / Activities

Introduce Solar energy to improve green footprint	Planned to build solar energy generators for 84.4 KWP at Administrative block (In progress)
Encourage digital payments for fees collection	All fees collections are made online
Usage of machines for cleaning veranda and halls	Vacuum cleaners are introduced (Roots Flipper + Manual Sweeper) for cleaning New Indoor Stadium.
Provide individual PC to each computer faculty to update their skills	Provided
Reduce clerical work for teachers	Academic & Administrative processes are carried out online by using cloud based ERMS to reduce clerical work
Direct more resources to update current trends in respective field	Through CPE/Autonomy/Management Grant the resources, Advanced Equipments, Software's, PC's, Journals & Infrastructure are periodically updated

A. Anandhi
Co-ordinator
Feedback Committee

V. S. Thirupathi
IQAC
(Director)

T. Palanivel
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Action Taken Report for Feedback from Faculty – August 2018

Suggestion	Action Taken
SF faculty requested for Medical Leave	Will discuss with the management
SF faculty requested common re –opening during the month of June. Their presence is necessary for admission.	Their presence is necessary for admission
One more stairs in MCA block.	Already it is approved and the construction is under Progress.
Drinking water facility for students in Computer Science Block.	Steps will be taken to provide the facilities at the earliest.
Need dust free chalks	
Sanitary napkin buster in staff toilet.	
Dept. of Botany – Need wooden arm chairs for the staff	
Hot water facility during winter	Staff can get it at any time from the canteen
Need Internet connection to one more system	Members of the staff can use internet lab at any time.
Teaching Faculty should speak in English within the campus.	It is insisted repeatedly.

R. Sudha Periah
Dean of Academic Affairs

T. Palavesu
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Action Taken Report for Feedback from Faculty - January 2019

Suggestion	Action Taken
Drinking water facilities for students in Computer Science Block	Steps have been to install mineral water facilities in consultation with work supervisor.
Faculty from Chemistry Department asked for a separate I M.Sc. chemistry class room instead of lab	Will be considered
Equal allotment of invigilation for Regular and SF faculty.	Informed COE to allot invigilation duties equally to the Regular and SF staff
Two labs for Sewing and Mannequin for Costume Design Department.	Will be considered
Two more computers and one system with internet connection and AC language Lab by English Department.	Will be considered
Maths Department - Timings for Remedial can be changed for 3.45 to 4.30 pm instead of 3.45 to 4.45 pm for easy commutation	Let the timings be 3.40 to 4.40 pm
Commerce Department - Duties for Governing Body and Academic Council can be allotted for SF faculties also.	Duties will be allotted during the forthcoming years.
Stalls can be installed on both fine arts days.	Planned to give platform to ED Cell members to exhibit and sale their own products on Entrepreneur Day
Department of Chemistry - Library hour for PG students	PG students can make use of the library after 3.30 pm
Department of Chemistry - Pongal celebration for all students	No change
Thirukkural can be read in the prayer instead of Thought for the day – Botany Department	It will be carried out
Department of Botany - Wooden arm chairs for the staff	Will be considered
BBA Department - Medical Leave for SF faculty	Will be represented to Management

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Dean of Academic Affairs

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Action Taken Report for Feedback from Faculty - 31-07-2017

Suggestion	Action Taken
Faculty from Department of English suggested to have two term tests instead of three tests	Majority of Departments prefer three term tests, so that students can progress well in their academic performance.
Faculty from Department of English requested for Digital Language Lab for students.	Department of English is asked to take necessary initiative steps to install digital language lab.

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Dean of Academic Affairs

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Action Taken Report for Feedback from Faculty - 15-03-2018

Suggestion	Action Taken
Once in a month, major-wise association activity can be arranged for students	Department may arrange activities after 3.30 p.m. according to their convenience
Summative Invigilation may be reduced to the staff members who have completed 15 years of service under SF stream.	Faculty may exchange mutually
Separate On Duty may be considered for Part V staff members especially for NSS	Necessary action will be taken after obtaining the opinion from the Part V Coordinator
For SF Faculty those who are not having admission duty, the re-opening date may be considered as per regular faculty	It will be discussed later
Faculty suggested to have Two Term Tests instead of three tests	Majority of the Departments preferred to have Three Term Tests, so that students can progress well in their academic performance
Hot drinking water facility can be provided	Those who need can get it from the canteen
Additional net connection may be given to one more computer for department having more than 10 faculty members	Faculty can avail internet facility in Information Resource Centre
Need Intercom facility in Xerox centre	Permitted to install the intercom facility at Xerox Centre and Binding Section

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Action Taken Report for Feedback from Faculty - 29-07-2016

Suggestion	Action Taken
Faculty from Department of English, Tamil and Botany requested for half working day on Saturday	As per the schedule working days are framed. Not possible
Department of Physics suggested to introduce project for II UG as per MKU curriculum instead of Practicals	It can be carried out during syllabus revision in the year 2017
Faculty of Department of Mathematics suggested to have slight modification in the courses Analysis and Statistics for PG	It can be carried out during syllabus revision in the year 2017
Department of MCA requested for a permanent classroom	Sanctioned
Department of Microbiology requested for a permanent classroom	Room No. 40 is allocated for Microbiology
Department of English requested for a Digital Language Lab	Awaiting second installment of CPE Grant
Department of Botany and Commerce [R] suggested that end semester practical exam and COP exam may be conducted after students' last working day.	Under consideration
Department of Commerce [R] suggested to have Department Activities in one of the EASS	Department activities can be carried out in the EAS session only once.

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Dean of Academic Affairs

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Suggestion	Action Taken
TMB Extension Cabin can be moved to a separate building	Steps are being taken
Department of Commerce [SF] requested for Intercom facility in Xerox Centre and hot water for drinking	Permitted to install the intercom facility at Xerox centre and Binding section
Faculty Department of Chemistry suggested that more practical papers have to be included in the curriculum because placement in industries needs more practical knowledge.	Action can be taken during the Syllabus Revision 2017
Department of English – Separate Parking facilities for Staff	It will be considered soon
Two 60 Minutes per Hour class is required to complete the NME syllabus. The allotment of V Hour to NME in which announcement consumes 15 minutes, makes it difficult to complete the syllabus	It is instructed to allot Fourth Hour for NME instead of Fifth Hour

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Action Taken Report for Feedback from Faculty - 29-07-2015

Suggestion	Action Taken
Department of Microbiology needs a convenient small class room for PG students	Under consideration
Department of Botany & Information Technology suggested that adequate study holidays can be given for students during examinations.	As per the schedule, Working Days are framed.
Department of Computer Applications faculty expressed that Lab Examinations may be conducted after 90 working days.	Considering the number of experiment, Lab examinations may be conducted after 75 working days.
Department of IT faculty - Need leave on 2 nd & 4 th Saturdays	As per the schedule, Working Days are framed.
PG students may be exempted from enrollment in Certificate / Extra Credit Courses	All must undergo at least one Certificate / Extra Credit Courses
Department of Nutrition and Dietetics – Separate class room for III UG students	Under consideration
Costume Design and Fashion requested for Two Separate Test Labs	Under consideration
Commerce [SF] requested for Stone benches near watchmen shed for staff	Under consideration

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